

Is a national award given by the Department of Labor and Employment (DOLE) in recognitions of outstanding achievement of establishments and individuals in terms of responding to the safety and health needs of workers, of workplaces and community.

The GKK is a component of the **Zero Accident Program (ZAP)** , one of the flagship programs of the DOLE.

The best of the best exemplary establishments and individuals will be lauded with a **P residential Award**, a **Labor Secretary's Award** and **Special Recognition** for their commendable achievements.

### **Objectives of GKK**

To encourage institutions/companies to implement own safety, health and environment programs and in the process achieve productivity and zero accident in the workplace; and

To recognize outstanding institutions or individuals who have implemented successful safety and health programs or ideas.

### **Who can join GKK**

**Private and public establishments** belonging to large and medium sale enterprises (100 workers and above and with more than P15 million in assets) and small scale enterprises (less than 100 workers and with assets not exceeding P15 million) in the following categories may join:

- Manufacturing
- Construction
- Mining and Quarrying
- Electricity, Gas and Water
- Transportation, Storage and Communication
- Community, Social and Personal Services
- Wholesale and Retail Trade
- Agriculture, Fisheries and Forestry
- Financing, Insurance, Real Estate and Business Services
- Government Services

**Individuals** with outstanding OSH contributions or innovations.

nomination forms from the Occupational Safety and Health Center (OSHC), the nearest DOLE Regional Office, or download it from the OSHC website.

- Entries for the institutional and individual categories should be submitted on set deadline
- Submit documents/requirements to:
  - Occupational Safety and Health Center**  
North Avenue corner Agham Road , Diliman, Quezon City  
Tel. No.: 928-6755 / 924-2411  
Fax No.: 929-6030 / 929-6039 to 39 loc. 204  
E-mail: [oshcenter@oshc.dole.gov.ph](mailto:oshcenter@oshc.dole.gov.ph)  
Website: [www.oshc.dole.gov.ph](http://www.oshc.dole.gov.ph)
- Screening of submitted documents by OSHC technical staff: **up to April 2006.**
- Validation of pre-screened entries by the OSHC, BWC and DOLE Regional Offices: **up to August 2006.**
- Deliberations and final judging by representatives from the OSHC, other DOLE offices, unions, employers, academe and NGOs: **September 2006.**
- All winners will be announced in leading newspaper. Formal notice thru mail will also be sent.

### **The GKK Process**

- **Establishment** who wish to join the GKK must comply with general labor standards, OSH standards and other related government regulations.
- The establishment's OSH Policy and Program must address the criteria based on the GKK framework.
- After submitting the accomplished nomination forms and required and relevant documents following the GKK framework, validation of qualified companies will be conducted. The Occupational Safety and Health Center (OSHC) GKK Secretariat will coordinate with the companies regarding the status of their application.
- Nominees for the **Individual** category must have an outstanding contribution to occupational safety and health and/or to the safety and health program of their respective companies.
- This contribution could translate to any or all of the following areas:
- Innovative ideas which resulted in remarkable advancement of safety and health in the workplace.
- Increased productivity in the workplace.
- After submitting the accomplished nomination forms and required and relevant documents in relation to the GKK framework, the Occupational Safety and Health Center (OSHC) GKK Secretariat will schedule a preliminary interview of applicants. Qualified applicants will be called for the final interview.

- **SAFETY CONTROL AND EMERGENCY PREPAREDNESS**

- Incident/accident investigation analysis, recording and reporting (**Rule 1050 of OSH Standards**)
- List of programs/activities in promoting housekeeping (**Rule of OSH Standards 1043**)
- Safety innovations activities (**Rule of OSH Standards 1043**)
- Records of machine preventive maintenance program (**Rule 1100 - 1240 of OSH Standards**)
- Records of downtime, running time and production schedule (**Rule 1056 of OSH Standards**)
- List of Personal Protective Equipment (PPE) provided (**Rule 1080 of OSH Standards**)
- Records of fire safety orientations and drills conducted (**Rule 1940 of OSH Standards**)
- Records of maintenance of fire fighting facilities (**Rule 1940 of OSH Standards**)
- Emergency preparedness plans and related training (**Rule 1940 of OSH Standards**)

- **INDUSTRIAL HYGIENE PROGRAM**

- Chemical Safety
  - Inventory & Chemical Safety Data Sheets ( **RA 6969 control of Toxic Substances and Hazardous and Nuclear Wastes**)  
<http://www.chanrobles.com/ra6969.htm>
  - Proper labelling, handling & storage of chemicals (**Rule 1090 of OSH Standards**)
  - Emergency contingency plan (**Rule 1010 of OSH Standards**)
  - Waste Management & Disposal ( **RA 6969 control of Toxic Substances and Hazardous and Nuclear Wastes**)  
<http://www.chanrobles.com/ra6969.htm>
  - Appropriate PPE (**Rule 1080 of OSH Standards**)
- Regular Work Environment Measurement & Compliance to TLVs (**Rule 1070 of OSH Standards**)
- Continuous workplace improvement & control measures (**Rule 1070 and 1090 of OSH Standards**)
- Chemical Safety Training (**Rule 1093 of OSH Standards**)

- Employment status (**Rule 1960 of OSH Standards**)
- List of clinical, dental and medical equipment (**Rule 1960 of OSH Standards**)
- Annual Medical Report for the past 5 years (**Rule 1965 and 1053 of OSH Standards**)
- Establishment's medical records of the past five (5) years (including analysis)
- HMO or in-house health services or both (**Rule 1960 of OSH Standards**)
- Medical services and programs implemented: (**Rule 1960 of OSH Standards**)
  - Medical examination
    - Basic
    - Pre-employment
    - Annual/periodic
    - Transfer
    - Separation
    - Dental examinations
      - Special
    - Specify
- Other occupational health programs
  - Hearing conservation program, Respiratory protection programs
  - Occupational health surveillance programs (e.g. blood lead, etc.)
- Special OH programs
  - Workplace drug prevention program
    - (**Department Order 53-03**)
    - **RA 9165 (Comprehensive Dangerous Drugs Act of 2002)**
  - HIV/AIDS prevention in the workplace
    - (**National Workplace Policy On STD/HIV/AIDS**)
    - **Implementing Rules & Regulations - STD/HIV/AIDS**
  - Family welfare program
    - **Department Order 56-03**
  - Anti-sexual harassment
    - **Republic Act No. 7877 (Anti-Sexual Harassment Act of 1995)**
  - Tobacco
    - **Republic Act No. 9211 (Tobacco Regulation Act of 2003)**
  - TB in the workplace
    - **Department Order-73-05**
  - Prevention of lifestyle-related diseases
    - **National Healthy Lifestyle Campaign**

## AND COMMUNITY RELATIONS

regulation

- **(RA 6969 control of Toxic Substances and Hazardous and Nuclear Wastes)**  
<http://www.chanrobles.com/ra6969.htm>
- **RA 8749 Clean Air Act**  
<http://www.chanrobles.com/philippinecleanairact.htm>
- Employment of accredited Pollution Control Officer (PCO) and classification and segregation of waste  
[http://www.denr.gov.ph/policy/1992/DENR\\_DAO\\_92-26.pdf](http://www.denr.gov.ph/policy/1992/DENR_DAO_92-26.pdf)
- Pollution prevention facilities such as waste water treatment, air cleaning device for hazardous air emission and proper disposal of waste  
<http://www.denr.gov.ph/policy/dao2004/dao2004-36.pdf>
- System of responding to issues and concerns  
<http://denr.gov.ph/policy/2005/dao/dao2005-18.pdf>
- Unresolved complaints  
<http://denr.gov.ph/policy/2005/dao/dao2005-18.pdf>
- **SOCIAL ACCOUNTABILITY PROGRAMS**
  - Policy on gender  
<http://www.bwyw.dole.gov.ph/laws.htm>
  - Policy on PWDs
  - RA 7277 - Magna Carta for Disabled Persons  
<http://www.apcdproject.org/countryprofile/philippines/appendix01.html>
  - Persons with Disabilities (PWD) employed (ratio as against total employment)
  - Allocated budget for community development  
<http://www.denr.gov.ph/policy/1993/DAO1993-62.pdf>
  - Continuing assistance to community
  - Policy on Child Labour  
<http://www.oshc.dole.gov.ph/policy.htm#Hazard%20to%20child>
  - Other corporate social responsibility programs

- Trainings on OSH provided (BOSH, CST, Drugs, HIV/AIDS, Gender/S&H and others)
  - Training calendar of the company; other staff development activities
  - Plans on communicating OSH
  - Information program, materials and dissemination strategies
  - Monitoring and evaluation
- 
- **OSH-MS, INTERNATIONAL SAFETY RATING SYSTEM and OTHERS**
    - Certified Occupational Safety and Health Management System/International Safety Rating System
- 
- **OUTCOME (OSH INDICATOR AND PRODUCTIVITY)**
    - Comparison of safe person-hours and severity/frequency rates between (year) and (year)
    - Comparison between machine uptime in (year) and (year)
    - Comparison in resource savings in (year) and (year)
    - Comparison in (year) and (year) outputs